

## **STANMORE COLLEGE**

### **Variable Hours Lecturer - Science**

We are looking for a Variable Hours Lecturer to teach on Science, to both full time and access to HE students.

You must be enthusiastic and highly motivated, have a flexible approach to work and be able to work as a member of the team.

Applicants must have a relevant degree and a full teaching qualification or be completing a PGCE/Cert Ed/DTLLS this academic year. Recent experience of teaching the relevant subject in a school, FE college or adult learning institution is essential.

Salary: £20.62 - £32.13 per hour

Application form and further details of the post available from the Stanmore College website: [www.stanmore.ac.uk](http://www.stanmore.ac.uk) or by telephone on 020 8420 7739.

Closing date for application is Thursday, 19<sup>th</sup> September 2019  
Interviews will take place on to be announced

## **STANMORE COLLEGE**

**Job Title:** Variable Hours Lecturer - Science

**Job Summary:** To teach on Science, to both full time and access to HE students

### **Main Duties**

1. Managing the learning activities of students according to their educational needs.
2. Teaching effectively and efficiently on a range of courses.
3. Assessing, recording and reporting on the development, progress and attainment of students.
4. Developing, monitoring and evaluating curriculum provision and learning strategies.
5. Preparing assessment and learning materials.
6. Acting as a tutor as required and providing guidance and support for students within the framework of a college tutorial and pastoral care system.
7. Participating in the interviewing, admission, enrolment and induction of students.
8. Marketing of new and existing provision.
9. Maintaining discipline among students and safeguarding their health and safety both on College premises and when they are engaged in authorised activities elsewhere.
10. Participating in the College appraisal scheme and arrangements made for further training and professional development.
12. Taking responsibility for health and safety, equal opportunities and data protection within the scope of the post.
13. Performing administrative and organisational tasks related to the work of the College, including participation in meetings arranged for any of the purposes described above.

The postholder can be required to carry out any other duties consistent with the grade of the post, at any site on which the College may operate.

This job description is current at the date shown below. In consultation with the postholder, it is liable to variation by management within a reasonable timescale to reflect or anticipate changes in or to the job.

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**JOB TITLE: VARIABLE HOURS LECTURER - SCIENCE**

| <b>Criteria</b>  | <b>Possible source of evidence</b>  |
|--|---|
| <b>QUALIFICATIONS:</b>   |   |
| Relevant degree  | Application form/ certification   |
| Full teaching qualification (PGCE, Cert Ed, DTLLS)   | Application form/ certification   |
| <b>EXPERIENCE OF:</b>  |   |
| Recent experience of teaching AS or A2 Psychology in a school, FE college or adult learning institution to standard required | Application form/ supporting statement/teaching assessment                              |
| <b>KNOWLEDGE OF:</b>   |   |
| Sound equal opportunities practice and how to apply it in the relevant area of work  | Supporting statement/ interview   |
| Requirements of teaching Psychology to Level 3   | Supporting statement/teaching assessment/interview                                      |
| Recent developments in post-16 education   | Supporting statement/written exercise/interview   |
| <b>SKILLS:</b>   |   |
| Communication skills, both verbal and written  | Application form/ supporting statement/ written exercise/ teaching assessment/interview |
| Administrative and organisational skills   | Supporting statement/ interview   |
| <b>ABILITY TO:</b>   |   |
| Motivate post-16 students  | Supporting statement/teaching assessment/ interview                                     |
| Work as a member of a team   | Supporting statement/ interview   |
| Relate to other professionals in the working environment   | Supporting statement/interview  |
| <b>PERSONAL QUALITIES:</b>   |   |
| Enthusiastic and highly motivated  | Supporting statement/teaching assessment/interview                                      |
| Commitment to the ethos of Stanmore College  | Interview   |
| Flexible approach to work  | Supporting statement/ interview   |
| Commitment to continuous personal development  | Application form/ supporting statement/ interview                                       |